Science Fair Project Enhancement
Science Fair Innovative Grant (SFIG) Guidelines
<u>ALL CCISD SECONDARY STUDENTS – TO IMPACT SCIENCE FAIR PROJECTS</u>
Application Open: August 15, 2024 – September 12, 2024
To be implemented: 2024/2025 school year

Award Amount:
The award amount for a Science Fair Innovative Grant (SFIG) is capped at $500 per request.

What is a Science Fair Innovative Grant (SFIG)?
- This program supports secondary student's science fair participants. An individual student or a team of students may apply under the guidance and sponsorship of a teacher.
- SFIGs enhance student learning by stimulating student creativity and supporting innovative learning projects.
- SFIGs will be awarded for *one-time, new or enhancements to* science fair projects to be implemented within the 2024/2025 school year.
- They will be awarded to individuals or teams enrolled in CCISD and must be sponsored by a CCISD teacher.
- A student may only submit one grant application.
- Projects are reviewed and evaluated on an individual basis.
- These grants are intended to fund projects that are supported by CCEF's mission and goals.
- All materials purchased by these funds will be property of CCISD.

CCEF SFIGs will fund the following:
- Student driven, innovative learning science projects
- Enhancements of science fair projects

CCEF SFIGs will <u>NOT</u> fund the following:
- Projects where materials or services are currently available through CCISD resources (including technology), PTA or other community resources

Clear Creek Education Foundation Mission: The Clear Creek Education Foundation inspires educational excellence through innovation across the Clear Creek Independent School District by securing a wide range of resources through community-wide partnerships.

Application, Selection, and Administration:
- All CCISD secondary students (High School and Intermediate) may apply online through CCISD grant portal: https://apps.ccisd.net/CCEFGrants/Account/Login
- Grants will be selected by CCEF and administered through the CCISD grants department.
- Impact must be realized in the 2024/2025 school year.

- o Applications **must be approved by the campus principal** or they will not be considered. The approval will be emailed to the principal once the online application is finished.
- Technology requests will automatically go through an approval process by the Director of Technology once the application is submitted.
- A presentation of proposal to the CCEF Programs committee may be required as a final step in the process for top finalists only.
- All applicants will receive notification of awards by October 1, 2024.
- Impact must be realized in upcoming school year and reported back to CCEF by May 2024 through an evaluation survey that will be emailed directly.

Evaluation Criteria:

GOALS/OBJECTIVES AND DESCRIPTION: 30%
- Goals and objectives must be aligned with the district curriculum, clearly defined and linked to **student learning and achievement**. Applicant must be clear about what skills, behaviors, etc., the students will accomplish because of the grant project. Please be sure to *CLEARLY STATE THE **NEED AND PURPOSE** OF THE PROJECT*.
- The project should support campus and/or district goals.

TIMELINE (30%):
- Timeline must be feasible for implementation during the school year.
- A <u>complete</u> timeline should be provided that includes researching, developing, analyzing and presenting your project.

EVALUATION: 30%
- Plans for evaluating the project must be clearly defined with measurable performance goals. Please only submit the requested information and no additional attachments, unless specifically requested. Meaningful, measurable goals are critical to your grant application being awarded.
- You will be asked to provide a grant status/impact report by May 2024 to the Clear Creek Education Foundation Programs Committee.

BUDGET: 10%
- The project should have a clear and accurate budget illustrating how you will utilize CCEF's funds to the fullest extent and be a good steward of the donor dollar.
- When possible, please submit a **partial funding request** if you can manage the project with less funding.

If awarded:
- Grant funds are made available October 2024 to the teacher sponsor.
- Grantees and teacher sponsors are expected to watch an online grant orientation held in October to guide you in the grant process.

- **Important: All expenditures for materials/supplies must follow district purchasing guidelines and utilize the Purchase Order process. All vendors must be on the District vendor list or vendor must be willing to complete the paperwork to be approved. Please do not plan to order from online vendors unless they are approved by CCISD. Reimbursements to grantees are rarely made and must be granted approval prior to purchasing. The campus bookkeeper can guide you through this process.**
- Awarded funds can ONLY be spent for specific materials requested within the grant budget.
- Once all parties related to your grant have completed the virtual training in CANVAS, you will receive an email from ccefgrants@ccisd.net with budget details. Questions about changes in purchasing or program implementation should be directed to ccefgrants@ccisd.net.
- All POs are to be closed by January 31, 2025. Any remaining funds will be returned to CCEF to support future grants.
- The Foundation loves videos, photographs, and letters from parents and students at any time throughout the year. You can send these at any time to CCEF at ccefgrants@ccisd.net. Please make sure parents have signed the media release to allow pictures of students to be used.
- All grantees are asked to use the Foundation logo and name where their project/program is being displayed or recognized including community/parent events, social media, websites and newsletters.
- In order for CCEF to track the impact of its programs in CCISD, an evaluation of your project will be requested. An electronic evaluation form will be made available to you in February for submittal by the end of school 2025.

Continue to see the Grant Portal page views with expanded instructions where needed.

CCEF Grant Portal

Please Log in with your Network Credentials.

Username

Password

Log in

If you have any questions, please call 281-284-0031 or email dlaine@ccisd.net. For technical issues, please submit a Topdesk ticket.

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CCEF Grant Portal Home

SFIG Grants

Name	Status	Guidelines	Grant Application Link			
Science Fair Innovative Grants	Open due: 9/15/2021 12:00:00 AM	SFIG Guidelines	New SFIG Application			

View/Edit	Eval Docs	Project Title	Date Started	Submitted	Principal/Supervisor APV	CTO APV
✏	✏	TEst	8/13/2021 10:28:51 AM	False		

STIG Grants

Name	Status	Guidelines	Grant Application Link
Student-Teacher Innovative Grants	Closed		

you have any questions, please call 281-284-0031 or email dlaine@ccisd.net. For technical issues, please submit a Topdesk ticket.

CCEF Grant Portal Home

Hello ~~Brent Vasquez~~!
Log off

New SFIG Application

[Show All Sections] [🖶 Print Grant]

Applicant Information

Principal/Supervisor

Grant Details

Goals/Objectives and Description

Timeline

Evaluation

Budget Details

☑ I have read the guidelines for this grant and agree that the information submitted is true and correct.

[Submit] [Exit]

Applicant Information

*Name:	*Title:	*School:	*Grade:	*Email:
	Student ▼			

*Phone:	*Address:	*City:	*State:	*Zip:

CCEF
CLEAR CREEK EDUCATION FOUNDATION
"Inspiring Educational Excellence."

Grant Details

*Project Title:

Characters remaining: 100

*Project Summary:

Characters remaining: 250

*Project Subject Area(s):

Characters remaining: 100

*Estimated Number of Students Participating/Impacted in first year:

Characters remaining: 100

*Grant Request $:
(Max is $500)

Characters remaining: 100

Goals/Objectives and Description

*Describe and outline objectives of your Science Fair project. What do you hope to learn and how will this benefit others? How is your project creative or innovative? How will your project be impacted if not funded?

Characters remaining: 2000

Timeline

*Provide a timeline for researching, developing, analyzing and presenting your project.

Characters remaining: 1000

Evaluation

*Clearly describe how the project will be evaluated to determine its success. Describe the evaluation method or procedures identifying the skills or knowledge that is expected to be learned from this project. Please do not use standardized tests as a form of evaluation.

Characters remaining: 250

Inspiring Educational Excellence.

Budget Request

Budget Detail

Develop a project budget and list specific materials, equipment, outside experts, etc. Estimate cost where not known. Note: Do not include items available from the school or school district.

Failure to complete a detailed budget item list will result in an incomplete proposal that will not be considered.

Please enter line items below and click the "Add Budget Item" button to add the item.

*Item to be Purchased:

*Budget Category:
General Supplies

-- Select --
Technology Item
Reading materials/library books
General Supplies
Other

Is this a CCISD Vendor?
○ Yes ● No

Add Budget Item

*Quantity:
0

*Purpose:

Can item(s) be reused?
● Yes ○ No

*Total Cost: (Do NOT include 'S', Commas, Or Decimals)
0

Anticipated Vendor:

Budget Detail

Item to be purchased	Total Cost	Budget Category	Purpose	Qty.	Vendor	CCISD Vendor?	Can Be Reused?	Delete
Paint Cans	500	General Supplies	Art	10	ABC	No	Yes	🗑

Total Per Budget:
$500.00

Total Students:
20

Grant Request:
$500.00

Student Cost per Grant Request:
$25.00

apps.ccisd.net says

For the question: Is this a CCISD Vendor? You selected No. It is strongly recommended that you select a current approved ISD vendor. If you do not, the process to approve a new vendor takes more time and will require your assistance in setting them up as an approved vendor before you can purchase grant materials.

OK

Does this grant involve technology?
(All requests that include software, hardware, and technology accessories must be approved by Technology Dept)
● Yes ○ No
If yes, select which Technology Type below:
-- Select --

-- Select --
Accessory
Computer
Printer
Keyboard/Mouse
Software
Other

If other, please specify:

Is Partial Funding Possible? ● Yes ○ No
If yes, Partial Amount Requested:

If yes, How will the grant change with less funding

Will additional funding be needed to sustain project? ● Yes ○ No
If yes, please explain further with reason and plan:

Are the requested materials or services available through current or future CCISD resources? ● Yes ○ No
If yes, please justify why you are requesting them:
NOTE: If yes, it is very unlikely this application would be approved since the resources will be available through CCISD and it is advised not to submit this application now until further evalutaion.

Does budget meet all specified restrictions per district and grant guidelines? ● Yes ○ No

Please Note:

Funding will not be granted for projects that call for purchases of materials or services available from the school district including technology.

Stipends and other salary payments to the applicant are not permitted. Funds cannot be used for consultant fees, seminar registration fees, travel and other related expenses.

Funds can only be spent for the specific materials requestd of the grant awarded.

Save And Submit   Save And Exit

☑ I have read the guidelines for this grant and agree that the information submitted is true and correct.

Submit   Exit